



Course Registration Process

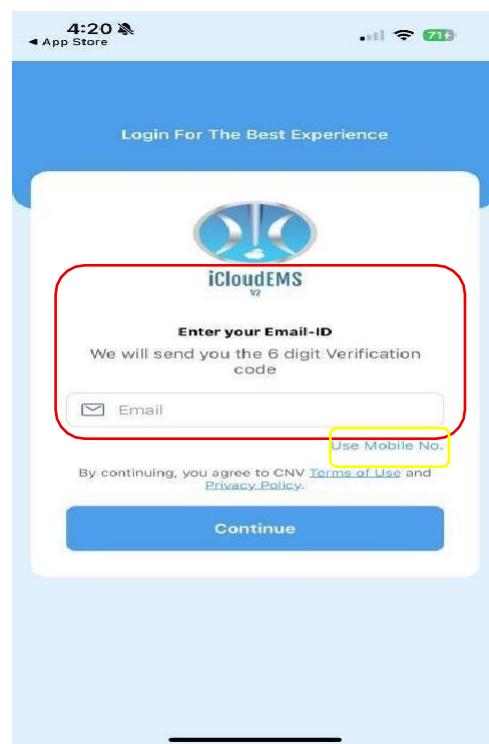
iCloudEMSV2 APP

Step 1. Download the iCloudemsV2 App from following:

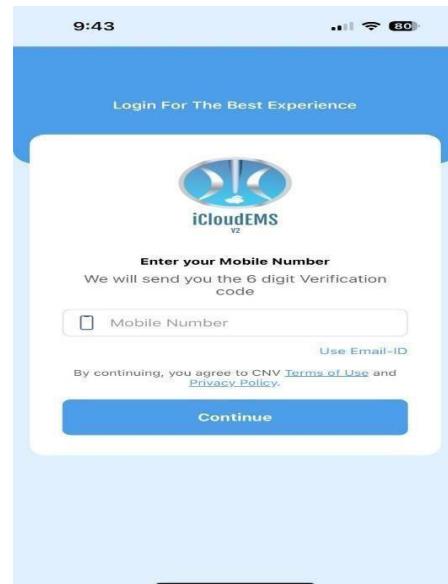
Android: https://play.google.com/store/apps/details?id=com.icloudems.v2&hl=en_IN&pli=1

iOS: <https://apps.apple.com/in/app/icloudemsv2/id6738408708>

Step 2. Enter the registered email id or click on use mobile No. for entering the details to receive OTP

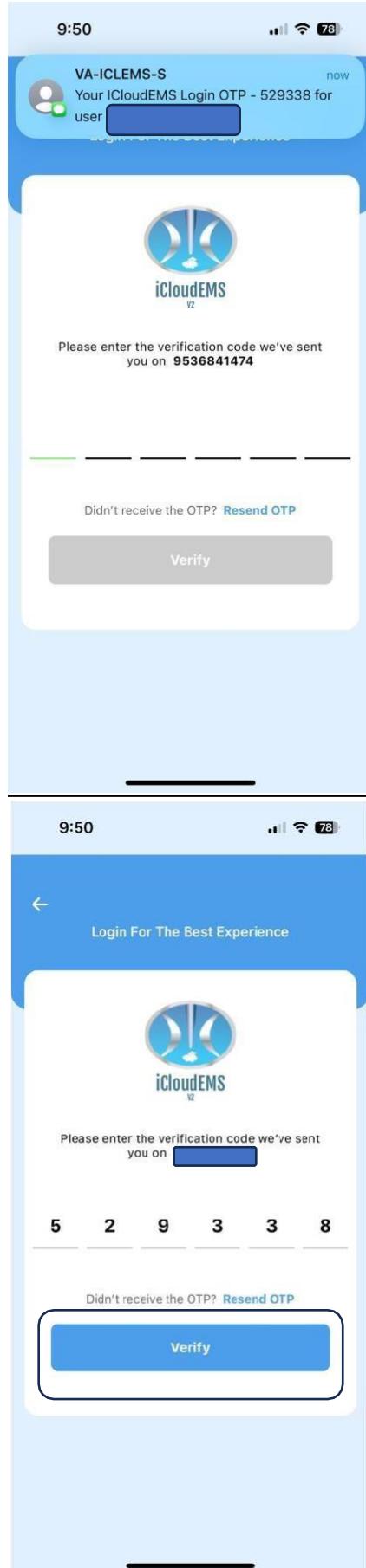


OR



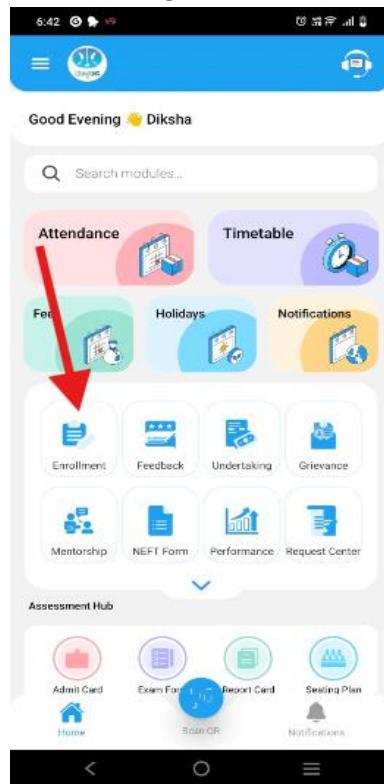


Step 3. After entering required details. Enter the OTP received.

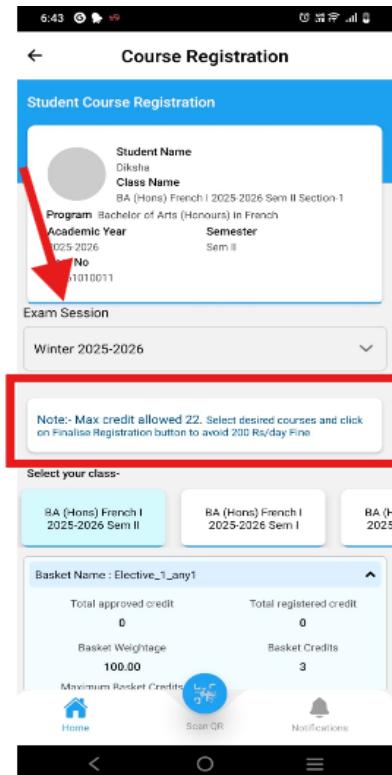




Step-4. Now, click on “enrollment” to start course registration.

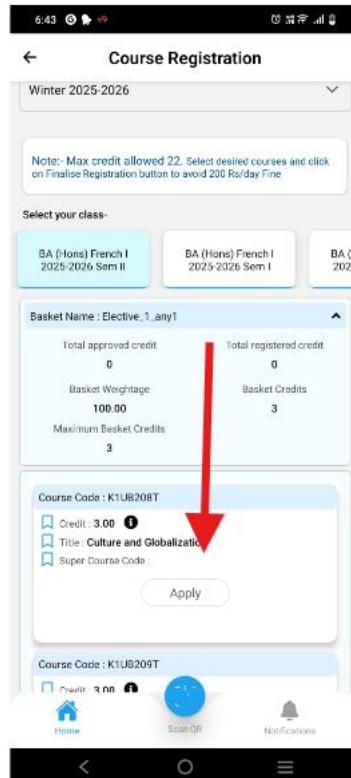


Step-5. Note that you must choose the courses with minimum and maximum credit limits.

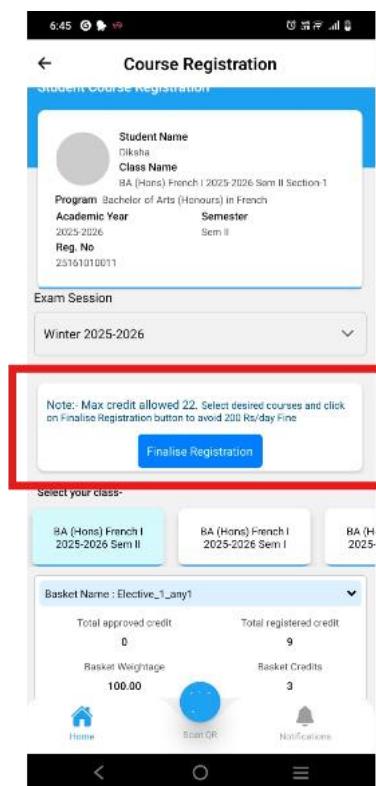




Step-6. After selecting the class, start selecting your courses.



Step-7. Once all the courses are selected, review whether the credits are properly selected and click on “Finalize Registration” Button to complete the registration process.

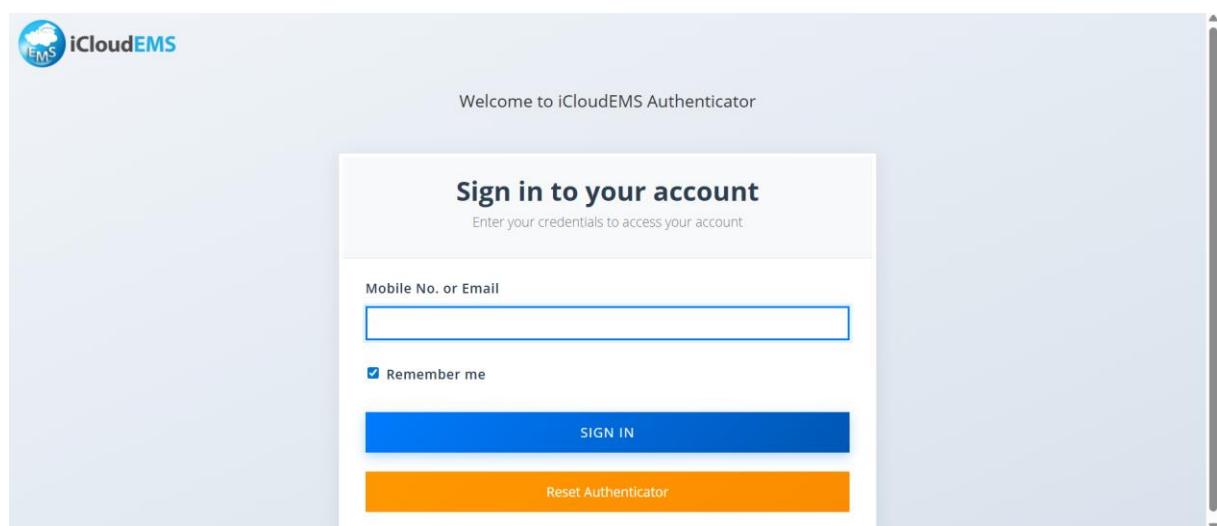




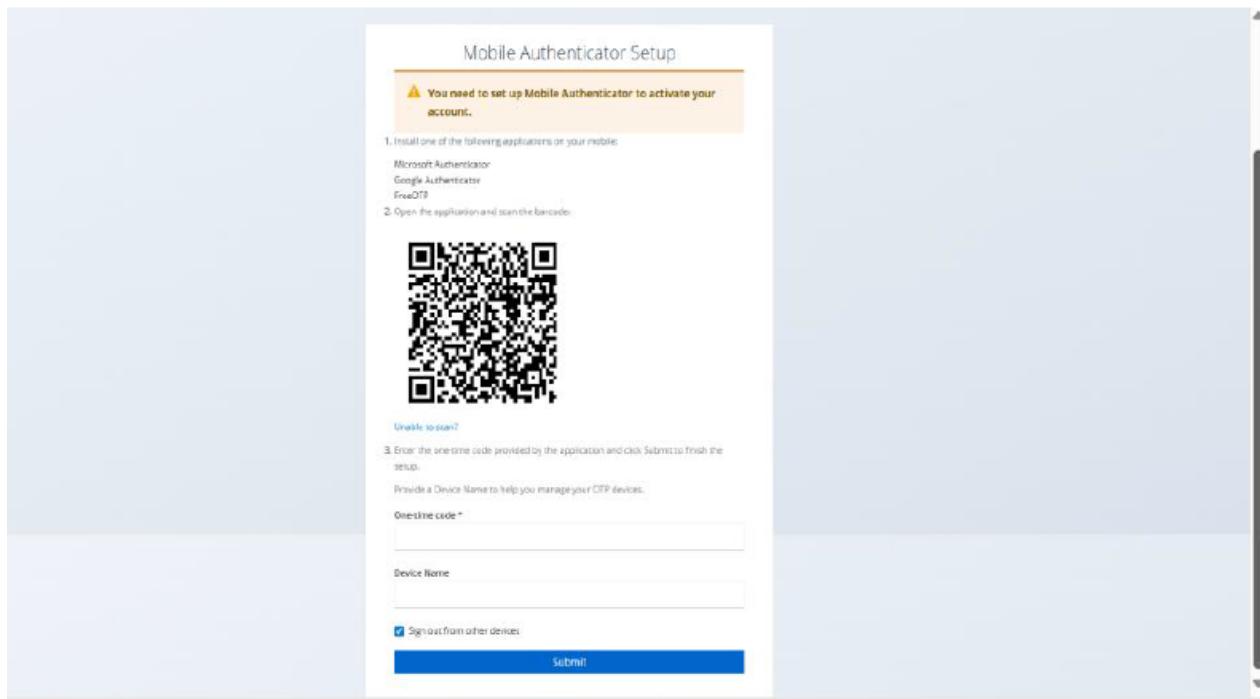
SOP For Course Registrations on iCloud

URL- gustudent.icloudems.com

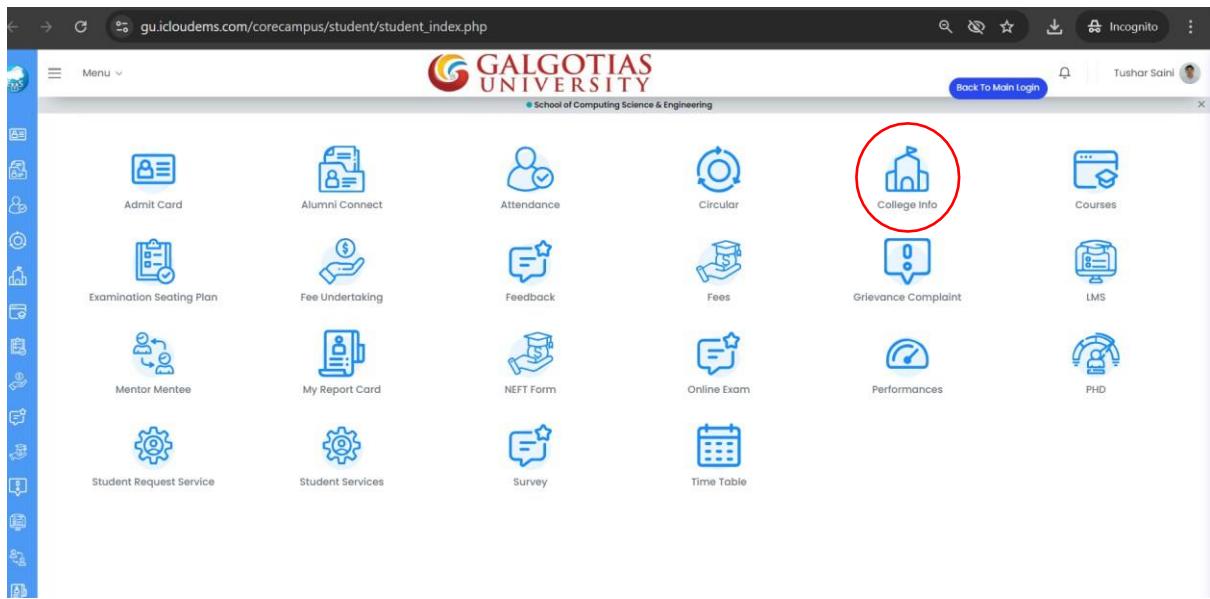
Step 1. Enter your registered mobile number or email ID, then click ' Sign In

A screenshot of the iCloudEMS Authenticator sign-in page. The page has a light blue header with the 'iCloudEMS' logo. Below it, a central box is titled 'Sign in to your account' with the sub-instruction 'Enter your credentials to access your account'. It contains a 'Mobile No. or Email' input field, a checked 'Remember me' checkbox, a blue 'SIGN IN' button, and an orange 'Reset Authenticator' button.

Step-2. Proceed with OTP and do the Authenticator process.

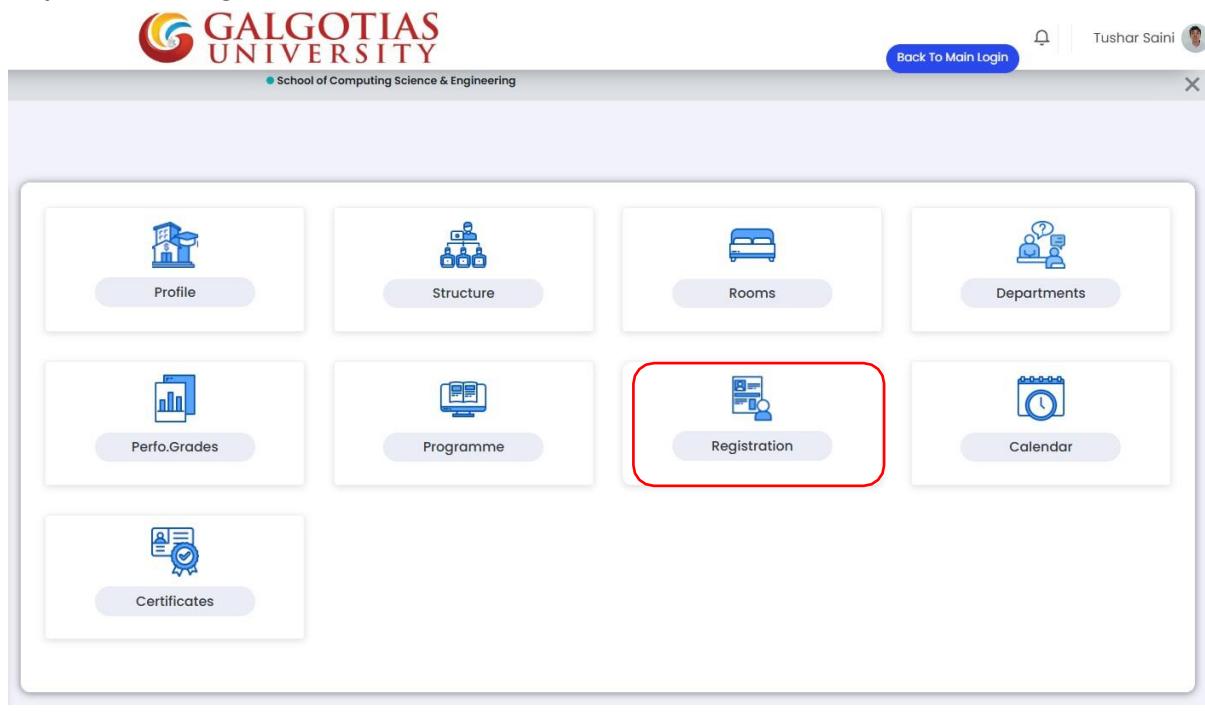
A screenshot of the 'Mobile Authenticator Setup' page. It features a 'Mobile Authenticator Setup' header and a warning message: '⚠ You need to set up Mobile Authenticator to activate your account.' Below this, there are three steps: 1. Install one of the following applications on your mobile: Microsoft Authenticator, Google Authenticator, FreeOTP. 2. Open the application and scan the barcode. A large QR code is displayed for scanning. 3. Enter the one-time code provided by the application and click Submit to finish the setup. The page also includes fields for 'Device Name' and 'One-time code', and a checkbox for 'Sign in from other devices'. A blue 'Submit' button is at the bottom.

Step 3. Click on college info

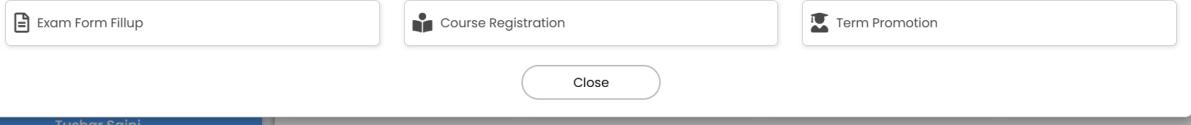


The screenshot shows the Galgotias University student portal interface. At the top, the university logo and name are displayed, along with a 'School of Computing Science & Engineering' subtitle. A navigation bar includes a 'Menu' dropdown, a 'Back To Main Login' button, and a user profile for 'Tushar Saini'. The main content area features a grid of icons representing various services. The 'College Info' icon, which is a building with a graduation cap, is highlighted with a red circle. Other icons include 'Admit Card', 'Alumni Connect', 'Attendance', 'Circular', 'Courses', 'Examination Seating Plan', 'Fee Undertaking', 'Feedback', 'Fees', 'Grievance Complaint', 'LMS', 'Mentor Mentee', 'My Report Card', 'NEFT Form', 'Online Exam', 'Performances', 'PHD', 'Student Request Service', 'Student Services', 'Survey', and 'Time Table'. A vertical sidebar on the left contains a list of icons corresponding to these services.

Step 4. Click on Registration Tab

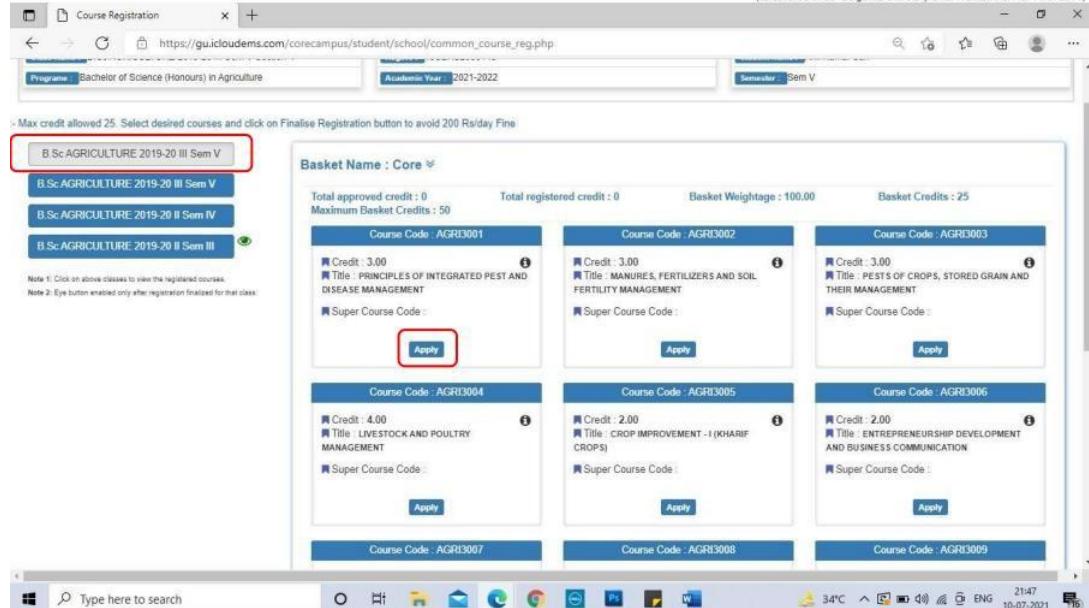


Registration

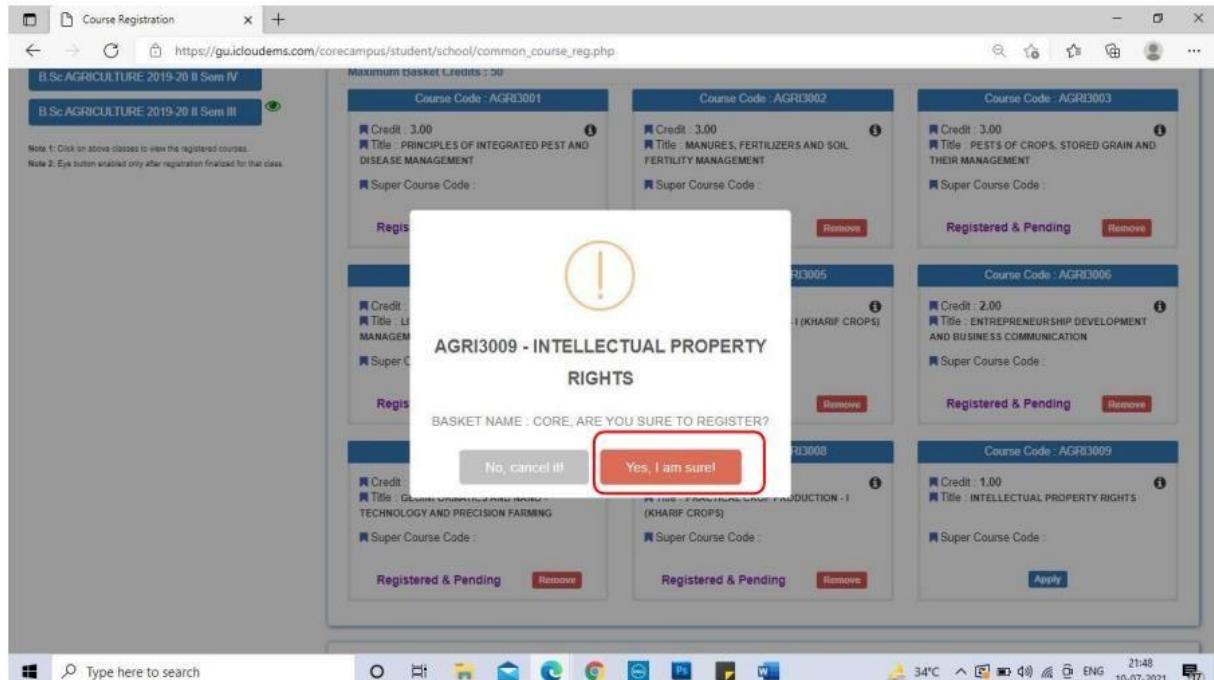


Tushar Saini

Step 5. Click on Top white tab and click on “Apply” buttons for the courses you wants to register for the courses.



Step 6. Click on “Yes I am Sure button” to add the course for registrations. Do it for all other courses/subjects you wants to register and meet the maximum credit limit required for registrations.



Step 7. Student to see the Maximum credit required for registrations and Its mandatory to click on **finalise registrations button**.

- If students unable to click on finalise button then their registration is not going to be completed.
- Late registration fine of Rs.200/day will be charged if students not going to complete the registration process on timelines of registrations shared by Registrar Office.
- Once student click on finalise button a green coloured eye button will appear and students have to download PDF as registrations completed.
- The course registrations will be approved by school program chairs.