

NOTICE

Capstone Project I – Team Formation, Project Selection & Important Instructions

Date: 20 August 2026

Dear SoAI B.Tech. 7th Semester Students,

This is to inform all students that the process for **Capstone Project I** is being initiated. Students are advised to carefully read and follow all the instructions given below.



Capstone Project I – Important Instructions

Dear SoAI B.Tech. 7th Semester Students,

Please carefully read the following instructions for **Capstone Project I**.

1. Project Nature & Expected Outcome

- Capstone Project I should primarily be **research-oriented** and should demonstrate a **significant research/technical contribution**.
- The minimum expected outcome should be one of the following:
 - **Scopus-indexed Conference Paper/Journal Paper**
 - **Book Chapter**
 - **Patent**
- Other significant project outcomes may be permitted with **prior approval from the Project Guide and Project Coordinator**.

2. Team Formation

- Each team must consist of **exactly two students**.
- **Only ONE member of the team should submit the Google Form**.
- Both members must **not submit the form separately**, as this may cause confusion and delay.
- Submit the form using your **official university email ID**.
- Choose your team member carefully. Once submitted, **team changes will not be permitted**.



3. Team Formation Form

Submit Team Formation Google Form:

<https://docs.google.com/forms/d/e/1FAIpQLSdScn772evBsM0hubOnzd1rJ5VzmRQlwTF32h3nG3lgTvUB0A/viewform?usp=publish-editor>

Last Date: 23rd August 2026

- Students who do not form their teams before the deadline will be **grouped by the Project Team/Coordinator**.
- Please read all instructions carefully before submitting the form.



4. View Submitted Responses Link:

https://docs.google.com/spreadsheets/d/1Ase60SmyNMyzYvA71_Hc4Nu1MasfKb8gEvzeHQiLAUc/edit?usp=sharing

The students can view their responses of the Google form using the link provided as above.



5. Project Guide Allocation

- After the deadline, teams will be finalized, and **Project Guides will be allocated based on the project domain/area**.
- Students should discuss and refine their project ideas with the allocated guide.



6. Start Identifying Your Project Idea

Students should start identifying their:

- **Problem Statement**
- **Proposed Project Title**
- **Research Gap/Existing Problem**
- **Proposed Solution**
- **Expected Project Outcome**
- Potential **publication/patent outcome**

The project title must be finalized only after discussion with the allocated Project Guide.



7. Project Approval Process

After guide allocation:

1. Discuss the project idea with the **Project Guide**.

2. Finalize the **title and problem statement**.
3. Submit the **Project Approval Form**, including the following:
 - Project Title
 - Problem Statement
 - Abstract
 - Project Outcomes
 - Other required details
4. The Project Guide will review and approve the project.
5. Approved details will be submitted to the **Project Guide**.
6. Students should begin project work **only after receiving the required approval**.



8. **Research Article Submission – Important**

- Students **must not submit or upload any research article** to a journal, conference, or other publication platform **without prior approval from the Project Guide**.
- The complete manuscript must be shared with the guide, revised according to the guide's suggestions, and **approved before submission; it should be checked against plagiarism from the library's Turnitin software and should be below 10% (similarity check), and AI plagiarism should be below 20%**.
- All publication-related activities must be carried out **in consultation with the Project Guide**.



Important Reminders

-  Team size: **2 students**
-  Only **1 member per team will** submit the form.
-  Use your **official university email ID**.

-  Team changes are **not permitted at a later stage once formed.**
-  Last date: **23rd August 2026**
-  Start identifying your project idea in advance.
-  Obtain **Project Guide approval before starting the project.**
-  Do not submit/upload any research article without Project Guide approval.
-  The students are required to upload a duly filled scanned copy of the attached Project Creation Consent Form in PDF/JPEG using the Google Form whose link is given above.



For Queries

AI Block, Room 401, Seat No. 42

Please read all instructions carefully before submitting the Team Formation Form.

Thank You

With Warm Regards,

Dr. Manu Singh

Assistant Professor

Project Coordinator-SOAI

Coordinator: Quanta-The Data Science Club

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GALGOTIAS UNIVERSITY

SCHOOL OF COMPUTING SCIENCE & ENGINEERING

B. Tech. Capstone Project Group Creation Consent Form

Academic Year: 2026-27

Department: _____

We, the undersigned students, hereby give our consent to work together as members of the same Project group. We understand and agree that:

- Each Capstone Project group shall consist of **two members only**.
- The team composition will remain unchanged for the entire duration of the Capstone Project (two semesters / one academic year).
- Both members share equal responsibility for project work, timely submissions, presentations, and minimum one Scopus indexed conference paper.
- Any issue must be resolved mutually; no request for team change will be entertained once the group is formed.
- Both team members are from same department (AIML/AIDS.)

Group Details

Member 1:

- Name: _____
- Admission No.: _____
- Department Name (AIML/AIDS.): _____
- Signature: _____

Member 2:

- Name: _____
- Admission No.: _____
- Department Name (AIML/AIDS.): _____
- Signature: _____

Member who will fill the google form for project group details (Please tick)

Member1 ☐

Member2 ☐

Declaration:

We hereby declare that we have mutually agreed to form this Capstone Project group and understand that the team will remain fixed for the entire project duration (7 & 8 semesters / 2026-2027 academic year). We agree to abide by all rules and guidelines issued by the department/institute regarding the Capstone Project.

Date: _____

Place: _____

Signatures of Both Members: