



GALGOTIAS UNIVERSITY

PRACTICAL ETE SCHEDULE

BBA Semester V

PERSONALITY DEVELOPMENT (DIUA519B)

Guidelines for the Practical ETE

The following guidelines are to be strictly adhered to by all students appearing for the practical examinations:

1. Preparation and Presentation:

- Each student is required to carry a hard bound Report of the TED Talk topic selected from the ETE Component shared earlier.
- Students will deliver their TED Talk in front of an Internal and External Panel.
- Talks must be well-structured, clear, and within the prescribed time limit.

2. Coordination and Communication:

- The Class Representative (CR) is responsible for coordinating with their respective section and the Internal Faculty Panel and ensuring all students are present and ready in their assigned slots.
- The CR must communicate with the examination coordinators to resolve any issues.

3. Evaluation Parameters:

- Content and Structure of the TED Talk
- Presentation Skills and Delivery
- Confidence and Engagement with the Audience
- Adherence to Time

For any clarifications, students are advised to contact their faculty or CR well in advance.

Guidelines for the Practical ETE for NOC Students

The following guidelines are designed to ensure a smooth process for NOC students:

1. Physical Presence (Preferred):

- Students are strongly encouraged to attend the practical examination in person by taking leave from their employer.
- Physical presence allows students to engage directly with the panel and showcase their skills effectively.

2. Alternative Submission Process (If Physical Presence is Not Possible):

- **In exceptional cases where attending physically is not possible, students must adhere to the following steps:**
 - Submit a hard-bound copy of the report to the respective faculty before the examination date.
 - Email the video recording of the TED Talk to the concerned faculty, ensuring the video is clear, well-structured, and within the prescribed time.

- Attach a scanned copy of the No Objection Certificate (NOC) along with the video submission.

3. Mandatory Submission of Hard-Bound Report:

- The hard-bound report is a critical component of the practical examination.
- Students failing to submit the hard-bound report will receive a zero for that component, regardless of other submissions.

4. Video Submission Requirements:

- The TED Talk video must include the student presenting in formal attire.
- Ensure the video is free of background distractions and noise.
- Name the file as [StudentName_EnrollmentNumber_TEDTalk] for easy identification.

5. Evaluation Parameters:

- Content and Structure of the Report and TED Talk
- Presentation Skills (as assessed through the video or live delivery)
- Professionalism and Adherence to Guidelines

Note:

Failure to comply with the guidelines or incomplete submissions will negatively impact the evaluation.

Best Wishes for Your Practical Examination!

Practical End Term Examination Evaluation
Personality Development (DIUA519B)
BBA IIIrd Year, Semester- V

Panel No.	Room No.	Slot 1	Section	Slot 2	Section	Day	Date
		(9:30 AM to 12: 30 PM)		(01:30 PM to 4:30 PM)			
1	A 510	Ms. Neha Singh, Dr. Sanjay Kumar	1	Ms. Neha Singh, Ms. Honey Qaisar	2	Sunday	12th January' 25
2	A 504	Ms. Mrinal Pant, Ms. Pritha Chakraborty	3	Ms. Mrinal Pant, Ms. Pritha Chakraborty	4	Sunday	12th January' 25
3	A 114	Dr. Sanjay Kumar, Ms. Neha Singh	5	Ms. Honey Qaisar, Ms. Pritha Chakraborty	6	Monday	13th January' 25
HOLIDAY							14th January' 25
4	A 113	Dr. Shaivya Singh, Ms. Mrinal Pant	7	Dr Shaivya Singh, Ms. Mrinal Pant	8	Wednesday	15th January' 25
5	A 114	Dr. Sanjay Kumar, Ms. Anamita Guha	9	Dr. Sanjay Kumar, Ms. Anamita Guha	10	Wednesday	15th January' 25
6	A 125	Ms. Honey Qaisar, Ms. Mahima Tanwar	11	Ms. Honey Qaisar, Ms. Mahima Tanwar	12	Wednesday	15th January' 25
7	A 125	Ms. Neha Singh, Dr. Ilyas Khan	13	Ms. Neha Singh, Dr. Ilyas Khan	14	Wednesday	15th January' 25
8	A 114	Dr. Anamita Guha, Dr. Shaivya Singh	14	Dr. Anamita Guha, Dr. Shaivya Singh	16	Thursday	16th January' 25
9	A 125	Dr. Priyanka Kumari, Dr. Illyas Khan	17	Dr. Priyanka Kumari, Dr. Illyas Khan	18	Thursday	16th January' 25
10	A 207	Dr. Priya Singh, Dr. Neha Bhatia	19	Ms. Adyasa Padhi, Ms. Sarika Chaturvedi	19	Thursday	16th January' 25

Sr. No.	Name of the faculty	Contact No.
1	Dr. Priyanka Kumari	+91 82717 35199
2	Ms. Pritha Chakraborty	+91 6290 880 383
3	Ms. Neha Singh	+91 96517 42627
4	Dr. Anamita Guha	+91 88267 46393
5	Ms. Honey Qaisar	+91 99990 13429
6	Dr. Sanjay Kumar	+91 95604 93803
7	Dr. Ilyas Khan GU	+91 93680 32626
8	Ms. Mahima Tanwar	+91 88264 43121

9	Ms. Mrinal Pant	+91 99534 18699
10	Dr. Shaivya Singh	+91 89862 74507
11	Ms. Adyasa Padhi	+91 85278 62979
12	Dr. Neha Bhatia	+91 70112 90624
13	Ms. Sarika Chaturvedi	+91 97959 55566
14	Dr Priya Singh	+91 95995 65278